



**ADDENDUM  
PURCHASING OFFICE  
CITY OF AUSTIN, TEXAS**

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**Solicitation: IFB 6300 PAT1051**

**Addendum No: 1**

**Date of Addendum: October 19, 2021**

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This addendum is to incorporate the following changes to the above referenced solicitation:

**I. Questions:**

(Q1) It is requested that the shipping costs are added to the Pricing Submittal Sheet but there is no line to add it. I am not able to add it per item because shipping will be dependent on how many are ordered at a time and will change as the weight fluctuates. Am I able to just submit our formal quote which will cover everything being asked?

(A1) Offerors should include shipping costs when computing the Unit Price of each Category Item on the Pricing Submittal Sheet. To help Offerors compute the amount of Freight Charges that should be included in the Unit Price, the Average Order Quantity for each Item is listed below:

Storm Drain Markers: Average Order Quantity is 783/ea.

Adhesive Disk: Average Order Quantity is 852/ea.

The Average Order Quantities are only an estimate to aid in computing the freight charges and is not a promise of any future order quantities.

Offerors must use the Pricing Submittal Sheet to submit pricing. A formal quotation is not an acceptable replacement for the Pricing Submittal Sheet.

**II. ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.**

APPROVED BY: Paul Trimble  
Paul Trimble, Procurement Specialist II  
Purchasing Office, 512-974-1714

10/19/2021

Date

ACKNOWLEDGED BY:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

**RETURN ONE COPY OF THIS ADDENDUM TO THE PURCHASING OFFICE, CITY OF AUSTIN, WITH YOUR RESPONSE OR PRIOR TO THE SOLICITATION CLOSING DATE. FAILURE TO DO SO MAY CONSTITUTE GROUNDS FOR REJECTION.**