



**PURCHASING OFFICE
CITY OF AUSTIN, TEXAS**

Solicitation: RFQS 7400 JTH4000REBID

Addendum No: 3

Date of Addendum: 7/13/2021

This addendum is to incorporate the following changes to the above referenced solicitation:

I. Clarifications:

II. Questions:

Q1. How does the City plan to handle/review a firm's position as it relates to SB 19 after the effective date of September 1, 2021?

A1. The City's legal team is handling/reviewing SB 19 and will recommend appropriate action after it has reviewed.

Q2. What metrics will the City use to determine "National" and "Regional" firms?

A2. The National, Regional and Other designations are defined in the Scope of Work:

National – firms that are primary dealers with the Federal Reserve Bank of New York as of the publication date of this RFQS.

Regional – firms with a national presence who typically focus on firms with a national presence who are considered a middle market firm. A middle market firm is a firm that has annual revenues not exceeding \$3 Billion or that has employees not exceeding 3,000.

Other – firms who are minority or women owned, or Texas headquartered, or firms who do not necessarily meet the national or regional descriptions above due to their market focus.

Q3. Will the City have some sort of metrics applied to each category, such as a % of respondents that fall into each category being selected?

A3. No allocation between the three categories has been set, but the intent is to have an allocable share of the pool composed of the three categories.

Q4. Can you please confirm if the City is still asking for the contact information of the Firm's principal person (banker) for each of the transactions we list?

A4. Confirmed, the City is still asking for the contact information of the Firm's principal person (banker) for each of the transaction you list.

Q5. Can we include a cover letter with our response?

A5. It is not advisable to include a cover letter with your response. There is a page limit outlined in section 10.1 and an index that must be followed.

Revised 12/13/2015

- Q6. As mentioned in the meeting, section 10.1 outlines the proposal format and details the pages to be utilized for specific questions. Wondering how the page numbers should flow if for instance our response only requires one page for a section that is allotted two pages.
- A6. As outlined in Section 10.1 “Should a response to a specific section only warrant one page, leave the following page blank and adhere to the outline reflected above.”
- Q7. Would you please clarify to what transactions Question 10.4.5 is referring?
- A7. Section 10.4.5 is a subsection of 10.4 Background and Prior Experience. 10.4.5 is requesting the respondent to provide a list of prior financing examples, in an appendix, in which the individuals who will be engaged in the City of Austin transactions participated in.

III. ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.

RETURN ONE COPY OF THIS ADDENDUM TO THE PURCHASING OFFICE, CITY OF AUSTIN, WITH YOUR RESPONSE OR PRIOR TO THE SOLICITATION CLOSING DATE. FAILURE TO DO SO MAY CONSTITUTE GROUNDS FOR REJECTION.