



**ADDENDUM
PURCHASING OFFICE
CITY OF AUSTIN, TEXAS**

Solicitation: RFP 1100 EAL3010 Addendum No: 3 Date of Addendum: January 23, 2020

This addendum is to incorporate the following changes to the above referenced solicitation:

I. Clarification:

I.1 Section 0400, 13.C. has been modified to state:

Unless otherwise approved by Austin Energy Project Manager, or designee, Contractor shall obtain the reports at least 30 days prior to any onsite work commencement. Contractor also shall attach to each report the project name, Contractor's personnel name(s), current address(es), and a copy of the U.S. state-issued or foreign national driver's license or photo ID card.

II. Questions:

II.1 Per Section 0400, 13- Workforce Security Clearance and Identification, does each employee report (background check and fingerprint) need to be obtained 30 days prior to the employee starting work? Is this something that the Contractor must obtain or is this something the employee provides?

Please see clarification I.1. above. The City will endeavor to work with the Contractor on the number of days in advance that the background check needs to be obtained prior to onsite work.

Paragraph 13 of Section 0400 requires the Contractor to obtain the certified criminal background report with fingerprinting. If Contractor is proposing a different process, please submit this with your response as an exception.

II.2 What VM software program does Austin Energy use?

The current VM software in use is GSI Forester Software Program.

II.3 Per Exhibit B – Data Handling Controls, is the Contractor required to store City data information on Contractor IT storage systems?

There isn't a requirement that City Data is stored on a Contractor's IT storage system, but paragraph 17 of section 0300, Audit and Records, does define requirements related to record retention.

II.4 Will the Contractor need access to any City IT infrastructure/ data storage systems?

No.

III. Additional Information:

III.1 Section 0400 has been replaced with Version 1.2.

IV. ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.

ACKNOWLEDGED BY:

Name

Authorized Signature

Date

RETURN ONE COPY OF THIS ADDENDUM TO THE PURCHASING OFFICE, CITY OF AUSTIN, WITH YOUR RESPONSE OR PRIOR TO THE SOLICITATION CLOSING DATE. FAILURE TO DO SO MAY CONSTITUTE GROUNDS FOR REJECTION.