



**ADDENDUM
PURCHASING OFFICE
CITY OF AUSTIN, TEXAS**

Solicitation: RFQS 5800 RJZ4000 Addendum No: 2

Date of Addendum: 7/30/19

This addendum is to incorporate the following changes to the above referenced solicitation:

I. Questions and Answers:

Q1: In Section 5.8.2 Does the City want September 2019 or September 2020?

A1: The Contractor shall provide marketing and communication materials for September 2020. No materials shall be made for September 2019. Only materials made after the contract has been executed will be paid for by the City. No items in advance of contract execution will be paid for by the City.

Q2: Does the \$6,000,000 budget allocation include the mental, behavior health services?

A2: No it does not. The mental health treatment services are optional and not required by the City.

Q3. Does the mental health treatment option replace the City EAP program? Who is the current City EAP vendor?

A3.This does not replace the City EAP program already in place. The current EAP vendor is DeerOaks.

Q4. If you only propose during the On-Site/Near Site solution and not the Mobile Clinic are we still going to be deemed responsive for this RFQS?

A4. The City does require each vendor proposal to complete Form 0635 which lists which services the vendor plans to propose. The vendor can choose either the Near-site/On-site Clinic or the Local Self-Contained Mobile Clinic. The vendor does not have to propose both.

Q5. In Section 8 the mental health treatment is optional, so should it be offered at the clinic?

A5. The Contractor shall provide the mental health treatment if they so choose to propose this service at either the Near-site/On-site Clinic or the Local Self-Contained Mobile Clinic.

Q6.Are we required to rely solely on the City Certified Vendor list for M/WBE Availability List or can you work with a Certified firm not on the list?

A6. The City does require you work with, reach out to and conduct Good Faith Efforts with all the firms on the provided City Certified M/WBE Availability List in this solicitation. Any further questions pertaining to the M/WBE Compliance Plan, please use the email referenced in the solicitation to contact SMBR at SMBRComplianceDocuments@austintexas.gov.

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Q7. Our current plan is to reach out to 3-5 of the medical staffing vendors on your list of Austin-registered MWBE businesses (provided in attachment RFQS_5800_RJZ4000_MWDBE_PAC_v1.pdf), with the intent to use one of them to staff the City of Austin clinic with Medical Assistants. The other option we are considering (that we wanted to verify was appropriate and acceptable before pursuing) is to use our current MWBE business, located in Dallas and nationally certified, to provide the staffing for the City of Austin clinic. This vendor is not currently certified with the City of Austin but could easily pursue certification upon contract award. Do either of these options satisfy the City of Austin MWBE requirements? Or are there further steps we need to take in order to be compliant?

A7. If you are going to use the list that is provided by SMBR to reach out to vendors you must give all that are listed on the list the opportunity to respond, this makes it fair. If you have a firm that is certified and can handle the opportunity you can use that firm to fulfill the opportunity. We want to make the opportunity available to all that are willing and able to provide service. You then have the opportunity to speak with and decide on which firm is best for this opportunity and this process will make you aware of other potential certified firms that possible could be utilized in the future. Contacting Potential MBE/WBE Subconsultants. The City has determined the scopes of work for this project and provided an Availability List of all the MBE and WBE firms certified to perform those scopes. The Availability List is included with the solicitation documents and has two sections: Vendors Within the Significant Local Business Presence (SLBP) Area and Vendors Outside the Significant Local Business Presence (SLBP) Area. As part of Good Faith Efforts, Proposers must contact all firms listed in the Vendors Within the SLBP Area section. Please note that every firm on the Availability List – inside and outside the SLBP – is City-certified as an MBE or WBE for purposes of meeting the project goal(s), and Proposers are encouraged to contact all the firms. If a Proposer identifies an additional scope of work for this project not identified in the solicitation, the Proposer must request from SMBR an Availability List for that scope of work and contact all firms, if any, on such list. The SMBR Director determines whether the Proposer has made sufficient Good Faith Efforts if goal(s) or subgoals are not met.

Q8. Would vendors be safe to assume that the City would consider future expansion of services to other locations if / as member demand exceeds the capacity of the budgeted solution?

A8. The City will consider future expansion of services to additional locations if member demand exceeds current clinic capacity.

Q9. Who is the City's current carrier?

A9. BlueCross BlueShield is the current health carrier.

Q10. Can you provide a heat map of where City employees work?

A10. The City does not currently have a heat map of current City worksites.

Q11. Do you have one or multiple locations identified for the clinic? If so, can you provide the address(es)?

A.11 The City is currently constructing a new facility on the ACC Highland Campus located at 6310 Wilhelmina Delco Dr. Austin, TX 78752. The facility will have 1,500 square feet of space available to build out the health clinic. The Highland Campus facility has an estimated completion date of June 2020.

Q.12 Who is currently providing your mental health services? What is the name of your EAP?

A.12 Mental Health services are provided through our medical contract with BlueCross BlueShield and the current EAP provider, Deer Oaks.

Q13.Are you interested in including occupational health in the scope of services?

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A.13 Occupational health services are currently under contract. However, the City may consider utilizing the health clinic for these services in the future.

Q14. In Section 8.1 of the RFQ, are the comprehensive counseling services required or optional?

A14. Section 8.1 of the RFQS, Mental Health Evaluation and Treatment is an optional service.

Q15. With the MBE/WBE requirements, what are the parameters/expectations to meet the City requirements (i.e. percentage of contract, portion of business, etc.)?

A15. The Goals have been set for this solicitation as a Non-Professional Services Combined MBE/WBE 1.15%

Q16. Do we need to have an existing contractual relationship with an approved MBE/WBE vendor?

A16. No previous contractual relationship is needed to contract with a new firm and have that new firm perform on this solicitation.

Q17. Of the list of MBE/WBE vendors, which components would apply to healthcare?

A17. The commodity code 94874 represents Physicians Professional Medical Services Included. The availability list is sorted in numerical sequence by National Institute of Governmental Purchasing (NIGP) Commodity Code. It includes all certified MBE/WBE vendors for the scopes of work identified by the City as being potentially applicable to this project. However, the availability list is not a comprehensive identification of all areas of potential subcontracting opportunities. If a Proposer identifies one or more work areas that are appropriate subcontracting opportunities that not included on the availability list, the Proposer shall contact SMBR to request the availability list for MBE and WBE Firms in those areas. Requests for supplemental availability lists will be evaluated as a part of the Proposer's Good Faith Efforts to meet the goal(s).

Q18. Is there an expectation to bill Medicare for retirees?

A18. The clinic will not be expected to process Medicare claims.

Q19. Can you provide the addresses of all City of Austin locations (buildings, offices, facilities, etc.) along with the associated number of employees at each location?

A19. The City cannot provide this at this time.

Q20. Can you provide the address of the new City building where the identified space for an onsite clinic may be located along with the number of employees at that location?

A20. The City is currently constructing a new facility on the ACC Highland Campus located at 6310 Wilhelmina Delco Dr. Austin, TX 78752. Roughly 700 City employees will move in after the June 2020 completion. Total building capacity is 950.

Q21. Do you expect the clinic to accept Medicare patients, be a credentialed Medicare provider, and/or submit payments to Medicare for reimbursement?

A21. The City will work with the awarded Contractor to determine clinic eligibility, covered services, billing and cost containment strategies.

Q22. Do you currently run mandatory Fire and Police Physicals? If so, do you expect this to be in the scope of requested services for the clinic? If so, can you provide the current scope and standards for the testing conducted today?

A22. Fire and Police physicals are outside the scope of this RFQS.

Q23. Can you provide a current census file for City of Austin employees that includes home zip codes?

Note: this is not a request for employee demographics or any PII, it could simply be a file listing zip codes along with the number of employees residing within that zip code

A.23 Yes, please see the below chart of COA Employees by Home Zip code:

COA Employees by Home Zipcode

Zip Code	Count
00926	1
01851	1
02115	1
02128	1
02874	1
04103	1
10901	1
11226	1
11372	1
14519	1
17340	1
20011	1
20721	1
20817	1
22901	1
22903	1
23229	1
23435	1
24014	1
31903	1
33432	1
34684	1
38701	1
39209	1
44035	1
53072	1
58202	1
70118	1
70535	1
71119	1
75001	1
75013	1
75021	1
75023	1
75025	1
75035	1

75050	1
75060	1
75063	1
75067	1
75070	1
75074	1
75098	1
75104	2
75134	1
75146	1
75152	1
75165	1
75211	2
75226	1
75228	1
75241	1
75248	1
75252	2
75287	1
75765	1
75851	1
76021	1
76051	2
76092	1
76102	1
76110	1
76123	1
76180	2
76182	1
76201	1
76207	1
76208	1
76226	1
76444	1
76501	6
76502	14
76504	6
76511	1
76513	9
76519	1
76520	1
76522	11
76527	5
76528	2

76530	4
76534	1
76537	35
76539	6
76541	3
76542	15
76543	7
76548	12
76549	20
76550	8
76556	1
76559	1
76567	15
76569	2
76570	1
76571	13
76574	69
76577	12
76578	8
76632	1
76633	1
76634	1
76640	1
76643	1
76645	1
76655	2
76673	1
76689	1
76704	1
76705	3
76706	1
76707	2
76708	1
76712	1
76844	1
76852	1
76856	1
76873	1
76904	1
77005	1
77008	1
77035	1
77060	2
77064	1

77066	1
77073	1
77077	3
77082	1
77083	1
77084	1
77095	3
77098	1
77303	1
77338	2
77346	2
77354	1
77356	1
77373	1
77377	1
77379	2
77386	1
77388	2
77406	2
77418	1
77429	3
77433	3
77441	1
77445	1
77449	1
77450	2
77459	2
77465	1
77477	1
77489	1
77494	2
77498	1
77532	1
77539	1
77546	1
77554	1
77565	1
77640	1
77801	1
77833	1
77836	2
77840	2
77852	1
77861	2

77868	1
77879	1
77904	1
77951	1
77964	1
77983	1
77984	1
78006	3
78011	1
78015	2
78023	5
78028	2
78040	1
78043	1
78045	1
78065	1
78070	9
78101	3
78108	17
78109	7
78114	4
78121	1
78124	1
78130	80
78131	2
78132	36
78133	9
78148	3
78154	13
78155	15
78160	1
78163	1
78164	1
78201	2
78202	1
78204	1
78207	2
78208	1
78209	2
78210	2
78213	4
78214	1
78215	2
78216	1

78217	3
78218	1
78219	1
78220	1
78221	1
78222	1
78223	4
78225	2
78227	2
78228	5
78230	2
78231	2
78232	5
78233	3
78234	1
78235	1
78237	2
78238	3
78239	2
78240	2
78242	1
78244	3
78245	7
78247	7
78248	1
78249	2
78250	3
78253	2
78254	3
78255	1
78258	5
78259	1
78260	3
78263	1
78363	2
78368	1
78412	1
78414	1
78503	2
78504	1
78517	1
78521	2
78540	1
78541	1

78550	1
78577	1
78602	248
78603	1
78605	17
78606	7
78608	2
78609	1
78610	617
78611	15
78612	127
78613	375
78615	7
78616	77
78617	305
78619	50
78620	144
78621	228
78622	1
78623	4
78624	4
78626	121
78627	3
78628	146
78629	2
78630	4
78631	1
78632	1
78633	65
78634	239
78636	12
78638	2
78639	2
78640	636
78641	415
78642	120
78643	2
78644	97
78645	57
78646	7
78648	12
78650	10
78652	87
78653	394

78654	15
78655	5
78656	10
78657	2
78659	13
78660	823
78661	2
78662	34
78663	3
78664	302
78665	313
78666	137
78667	4
78669	47
78670	1
78671	1
78672	1
78673	2
78674	1
78676	41
78680	5
78681	268
78683	3
78691	22
78701	54
78702	441
78703	157
78704	491
78705	102
78707	1
78708	11
78709	12
78710	1
78711	4
78713	1
78714	20
78715	18
78716	3
78717	171
78719	18
78720	6
78721	214
78722	96
78723	422

78724	307
78725	188
78726	79
78727	229
78728	136
78729	172
78730	43
78731	181
78732	44
78733	54
78734	81
78735	153
78736	78
78737	171
78738	73
78739	208
78741	449
78742	8
78743	1
78744	621
78745	781
78746	115
78747	287
78748	793
78749	498
78750	176
78751	131
78752	133
78753	381
78754	221
78755	4
78756	104
78757	231
78758	269
78759	273
78760	14
78761	7
78762	4
78763	4
78764	1
78765	5
78766	7
78767	11
78768	5

78778	1
78780	1
78860	2
78919	1
78941	4
78942	18
78945	12
78947	24
78953	14
78954	1
78957	47
78959	4
78962	1
78963	2
79107	1
79118	1
79411	1
79567	1
79601	1
79606	1
79705	1
79764	1
79772	1
79902	1
79906	1
79912	1
80016	1
80241	1
85210	1
85268	1
87505	1
89107	1
90405	1
90814	1
91913	1
92110	1
92880	1
93442	1
93720	1
95864	1
98103	1

II. **Additional Information:** Please see the attached additional information.

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III. **Clarifications:** Please see the uploaded new 0500 and 0600 revised documents which replaces the originals.

IV. ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.

APPROVED BY: Ricardo Zavala, Procurement Specialist III
Purchasing Office, 512-974-2988

ACKNOWLEDGED BY:

Name

Authorized Signature

Date

RETURN ONE COPY OF THIS ADDENDUM TO THE PURCHASING OFFICE, CITY OF AUSTIN, WITH YOUR RESPONSE OR PRIOR TO THE SOLICITATION CLOSING DATE. FAILURE TO DO SO MAY CONSTITUTE GROUNDS FOR REJECTION.